

## WHISSONSETT PARISH COUNCIL

**The next meeting of Whissonsett Parish Council will be held at 7.30pm on Monday 8<sup>th</sup> July 2024 in the Village Hall.**

**Whissonsett Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow participation in the debates.**

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### AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 13<sup>th</sup> May 2024.
4. Open Forum for Public Participation (15 minutes maximum).
5. County & District Councillors Reports.
6. Planning Issues
  - a) Decisions to note (information only).
    - 3PL/2022/0315/F – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – amended – UNDECIDED.
  - b) Applications to consider.
    - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
  - c) To receive an update regarding enforcement issues.
  - d) To consider the Breckland Local Plan consultation and response.
7. Highways matters.
  - a) To receive an update re matters previously reported.
    - Mill Lane – Open Reach vehicles parking on road and the request for land reinstatement – boundaries established and area to be cleared – C/Cllr Kiddle-Morris again requested to chase this up.
    - Hedge obstructing highway visibility on Mill Lane – resident requested to cut hedge back – now with C/Cllr Kiddle-Morris to deal.
    - Colkirk FP15 (Raynham Road) – broken sign – reported to Highways and will be replaced.
    - Surface deterioration on High Street – Cllr Kiddle-Morris to request a highways survey be carried out.
    - Wash Lane – pothole – reported to Highways and programmed for repair.
    - Wash Lane – drain higher than road – reported to Highways.
    - London Street – drain near to Village Hall blocked – reported to Highways.

- North View – faded street sign – will be replaced.
  - Dereham Road – to request Highways remove slippery road sign but to leave post in situ for SAM II sign – HW want to keep this sign in place so it will not be removed.
  - Mill Road – to request Highways remove slippery road sign & post – HW want to keep the sign in place so it will not be removed.
  - Colkirk Road – 30mph repeater sign will be replaced.
- b) To receive a report regarding the SAM II sign and related speeding issues.

8. Playing Field Matters - to receive a report from the Playing Field Warden including fencing quotes and an update on the basketball hoop repair.

9. To consider the Tree Hazard and Risk Assessment report.

10. To consider Allotment matters:

- a) To receive an update regarding vacated plots and consider alternative uses for the empty allotment plots and/or regular maintenance.
- b) To consider charging a deposit to new plot holders – to cover charges when plots left in a poor condition.

11. To receive a report from the Village Warden (council assets) and updates on the following:

- The refurbishment of Spring Well.
- Notice Board on Campingland.
- Drainage works to Bus Shelter – installation of drain crate.
- The refurbishment of the Village Sign.

12. To receive an update regarding the purchase of a plot of land at Church Close and an update from the Working Party.

13. Correspondence

*(any correspondence received after the agenda has been published will be circulated at the meeting)*

14. Finance & Governance Matters

- a) To receive a financial report for the year ending 31<sup>st</sup> March 2025.
- b) To consider the Boundary Commission review on District Wards.
- c) To consider a centenarian gift/card for a resident.
- d) To approve the following payments and note any receipts.

Ref	Payee	Amount
PAYMENTS		
P9	Clerk (Salary/Allowance) – June	£tbc (SO)
P11	Clear Councils Insurance (Year 3 of 3)	£497.07*
P10	Grass Contractors – May	£807.93*
P12	Mole Removal	£40.00*
P16	Grass Contractors – June	£807.93
P14	Clerk (Salary/Allowance) – July	£tbc (SO)
P13	Purchase of Church Close Land	£10,590.38*
P15	Drainage for Bus Shelter (Cllr Ireson)	£150.59
P17	Tree Risk Assessment	£354.00

*\*,(SO) and (DD) indicate payment has been made.*

RECEIPTS

R2	VAT Return (2023/24)	£128.67
R	PWLB Loan	£3,750.00

15. To receive any new items for the next agenda.

16. To note the next meeting of the Parish Council will be held on Monday 9<sup>th</sup> September 2024, at 7.30pm in the Village Hall.

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Monday 1<sup>st</sup> July 2024