

WHISSONSETT PARISH COUNCIL

The next meeting will be held on Monday 13th May 2019, following the Annual Parish Meeting which commences at 7.00pm.

Whissonsett Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow participation in the debates.

AGENDA

1. Election of Chairman and signing of declaration of office.
2. Election of Vice-Chairman and signing of declaration of office.
3. Welcome and apologies for absence.
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on 14th March 2019.
6. Open Forum for Public Participation.
7. County & District Councillors Reports.
8. Planning Issues
 - a) Decisions to note.

Application	Parish Council Comments	Current Breckland Status
3PL/2019/0022/VAR Talbot House, London Street Erection of five dwellings – reserved matters	The Council object to this application on the grounds that the removal of the reference to cumulative ground-space could result in an increase in both the size and number of dwellings permitted on the site. The Council objects to any properties over 1.5 storey as they would not fit sympathetically with the properties in the surrounding area, which are all either cottages or bungalows. In addition, the Council considers any more than five properties to be over-development of the site.	Permission
3PL/2019/0262/F White House, High Street. Conversion of existing garage to a one bedroom holiday let with associated works and parking	Whissonsett Parish Council requests that parking and turning provision be more than adequate. Although the High Street is a good width in front of this property, with the Bus Stop opposite parking on the road could cause safety issues, particularly for school bus passengers.	Permission

3PL/2019/0273/VAR Site to the rear of Queensforth, London Street Variation of Condition No 2 on 3PL/2018/0235/F - changes to approved drawings	Whissonsett Parish Council reiterates that access, parking and turning must be more than adequate for what, if this variation is permitted, could be two four-bedroom properties. It is likely that the addition of two further bedrooms to this development would lead to more vehicles and vehicle movements which should not add to issues currently experienced in London Street and the Village Hall car park.	Undecided.
---	---	------------

b) Applications to consider.

	Application Location	Application Proposal
i.	3PL/2019/0444/D Telephone Exchange, Mill Lane	Erection of one dwelling - approval of reserved matters following outline permission 3PL/2017/0433/O.
ii.	3PL/2019/0408/F Development plot next to The Paddocks, London Street	Two bungalows. One Self-Build and one market housing
iii.	Any other Planning Applications received following the publication of the agenda.	

9. To consider any Highways matters.

- a) To receive an update re matters previously reported.
- b) To receive an input re Community Speedwatch from D/Cllr Carter.
- c) To consider any new issues.

10. To receive a report re the grass cutting.

11. To consider any maintenance required for Spring Well.

12. To receive an update regarding the defibrillator.

13. To consider issues relating to the Play Area.

- a) To receive an update regarding the Play Area regeneration project.
- b) To receive an update regarding the resurfacing of the playing field drive.
- c) To consider any other issues.

14. To consider issues relating to the Allotments.

- a) To consider a refund of fees following cancellation of contract.
- b) To consider granting permission to keep chickens on an allotment.
- c) To consider any other issues.

15. To consider options to fill the two vacant Council seats.

16. Correspondence

(any correspondence received after the agenda has been published will be circulated at the meeting)

- Tinks Topsy Tavern
- Fly the Red Ensign for Merchant Navy Day
- George Freeman – Offshore Ring Main
- Homes England Consultation
- Raynham Hall Events

17. Finance & Governance Matters

- a) To receive financial statements for the year ending 31st March 2019 and 31st March 2020.
- b) To receive the internal auditors report and consider any recommendations.
- c) To approve the annual governance statement in the 2018-19 Annual Return.
- d) To approve the Statement of Accounts in the 2018-19 Annual Return.
- e) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
- f) To consider approval of the Clerk's annual salary incremental increase.
- g) To consider any training requirements.
- h) To consider the insurance renewal options.
- i) To consider a donation to Norfolk Accident & Rescue Service.
- j) To consider approval of a direct debit payment in respect of the ICO (Data Protection Registration).
- k) To approve the following payments:
 - Clerk (Salary/Allowance – April/May) £TBC
 - Website – hosting/maintenance for six months £100.00
 - Internal Auditor £25.00

18. To receive any new items for the next agenda.

19. To note the meeting dates for the forthcoming year.

- Monday 8th July 2019
- Monday 9th September 2019
- Monday 11th November 2019
- Monday 13th January 2020
- Monday 9th March 2020

20. To note the next meeting will be held at 7.30pm on Monday 8th July 2019 in the Village Hall.

Sheryl Irving
Clerk to the Council
whissonsettparishcouncil@gmail.com
Monday 6th May 2019
